



VET Quality Framework audit report

Continuing registration as a national VET regulator (NVR) registered training organisation (RTO)

Legal name of organisation	Southern Aspect P/L
Date/s of audit	14 May 2012

ORGANISATION DETAILS			
RTO legal name	Southern Aspect		RTO ID number 21865
Registered business trading name	Future Force Training and Recruitment		ABN
Address	19-21 Napier St Essendon		Postcode 3040
Phone	(03)9375 3100	Fax	
E-mail	tim@southernaspect.com.au	Website	www.southernasepct.com.au
Registration contact	Name Tim Tickner	Position	CEO

AUDIT TEAM			
Lead auditor	Jan Kofron	Technical adviser/s	
Audit team members			

ASQA CONTACT DETAILS			
Phone	1300 701801 (ASQA Info line)	E-mail	audits@asqa.gov.au

AUDIT DETAILS	
Audit type	<input type="checkbox"/> Renewal of registration <input checked="" type="checkbox"/> Extension to scope of registration <input type="checkbox"/> Compliance monitoring (incl. post-initial registration) <input type="checkbox"/> Other:
Scope of audit	<input type="checkbox"/> Standards for NVR Registered Training Organisations <input type="checkbox"/> Australian Qualifications Framework (AQF) <input type="checkbox"/> Data Provision Requirements <input type="checkbox"/> Fit and Proper Person Requirements <input type="checkbox"/> Financial Viability Risk Assessment Requirements
Date/s of site visit/s	14 May 2012
Site/s visited	19-21 Napier Street Essendon.
Standards audited	Essential Standards for Continuing Registration 15.2-15.5, 16.3, 16.4, 17.3

ORGANISATION
<p>Southern Aspect Pty Ltd t/a Future Force delivers training in the Transport and Logistics Industry. The RTO had a full ASQA audit in February 2012</p> <p>It has been an RTO for 11 years. The training provided is in the specialist area of Freight Forwarding. The new Transport and Logistics Training Package has Freight Forwarding qualifications that are very specific and the RTO has had requests from its major companies e.g DHD and TOLL to provide training to its clerical staff that needs more general Business qualifications. The RTO provided letters from its major customers to that effect.</p> <p>All training is provided on the job as traineeships.</p> <p>The RTO is a member of AFIF Australian Federation International Forwarders and CBFA Customs Brokers and Forwarders Council of Australia.</p> <p>The RTO attends meetings of the above groups and presents at the professional bodies conferences.</p> <p>The Director of the Company and the Training Manager were present at the site audit.</p> <p>The RTO made available all files connected with current training in the TLI Training Package as samples of the process they would incorporate for the Business qualifications sought.</p>

FOCUS OF AUDIT		
Code	Qualification / Accredited course name	Mode(s) of delivery &/or assessment
BSB30407	Certificate III in Business Administration	On job trainees

BSB40507	Certificate IV in Business Administration	
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INTERVIEWEES		
Staff (name and position)		
Name	Position	Program (qualification, course, etc)
Tim Tickner	Director	
Linda Fox	Training Manager	

SUMMARY OF AUDIT OUTCOME

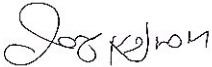
This audit was conducted under the *National Vocational Education and Training Regulator Act 2011* (the Act) to assess compliance with requirements of the VET Quality Framework as identified under the Scope of Audit section above.

AUDIT OUTCOME

(delete whichever dot point option below does not apply)

Audit status as at 25 May 2012

- The organisation **has demonstrated compliance** with all compliance requirements reviewed for the audit.

Auditor's Name	Jan Kofron	Signature		Date of Report	25 May 2012
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AUDIT SUMMARY OF VET QUALITY FRAMEWORK REQUIREMENTS

Standards for NVR Registered Training Organisations 2011 - Essential Standards for Continuing Registration		
15	The NVR registered training organisation provides quality training and assessment across all of its operations	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
16	The NVR registered training organisation adheres to principles of access and equity and maximises outcome for its clients	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
17	Management systems are responsive to the needs of clients, staff and stakeholders, and the environment in which the NVR registered training organisation operates	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
Audit Findings		
<p>Southern Aspect Pty Ltd submitted an application to ASQA to amend its scope of operations to include BSB30407 Certificate III in Business Administration and BSB40507 Certificate IV in Business Administration</p> <p>Southern Aspect Pty Ltd is compliant against the SNR Standards 15, 16 and 17.</p> <p>The RTO provided detailed evidence to meet the requirements of the Standards.</p>		