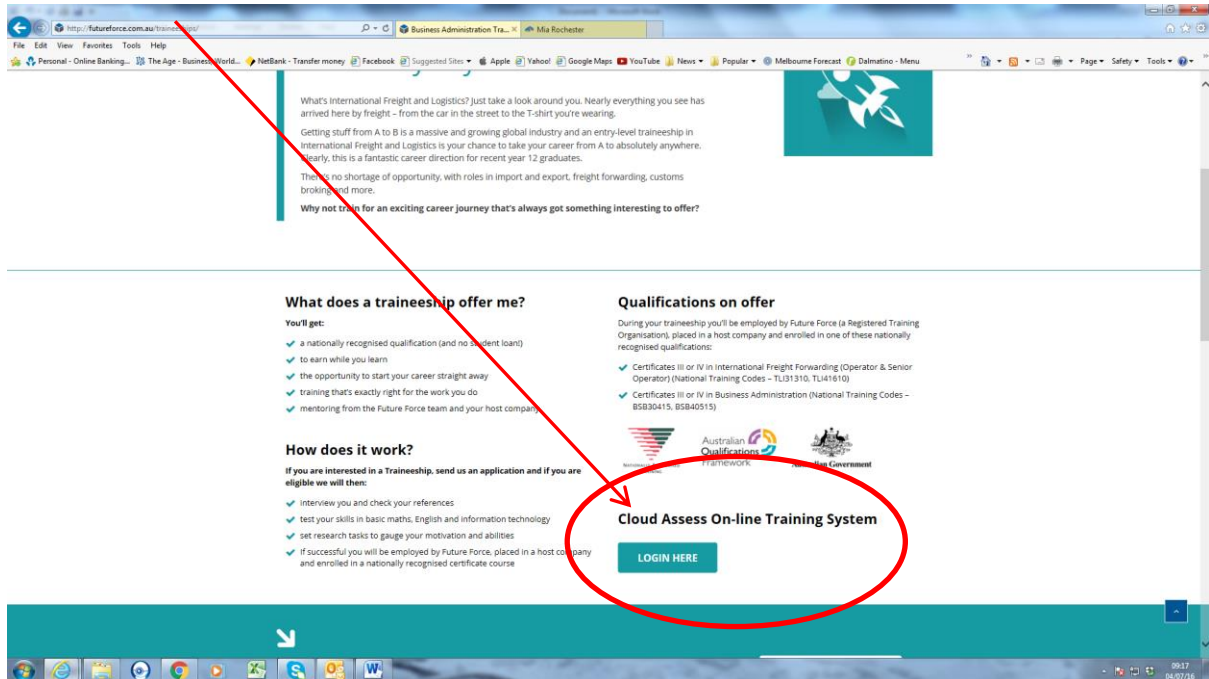


The NEW Future Force/Cloud Assess System

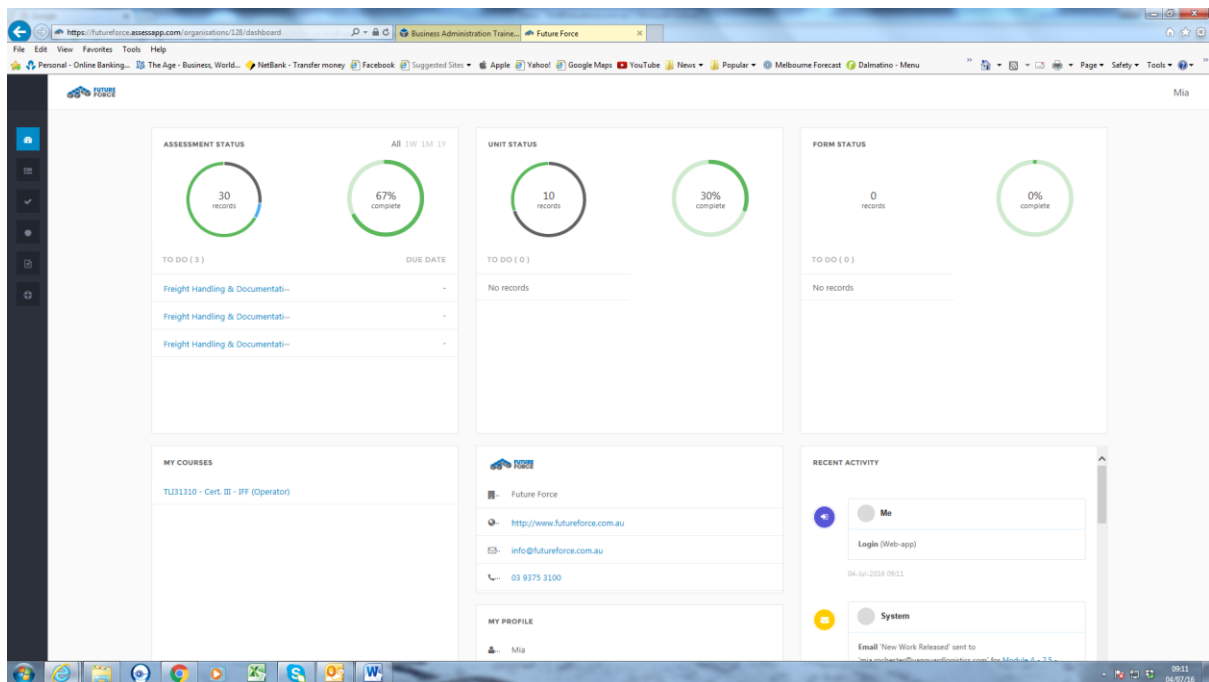
Getting started

Step 1. Go to the Future Force website at www.futureforce.com.au

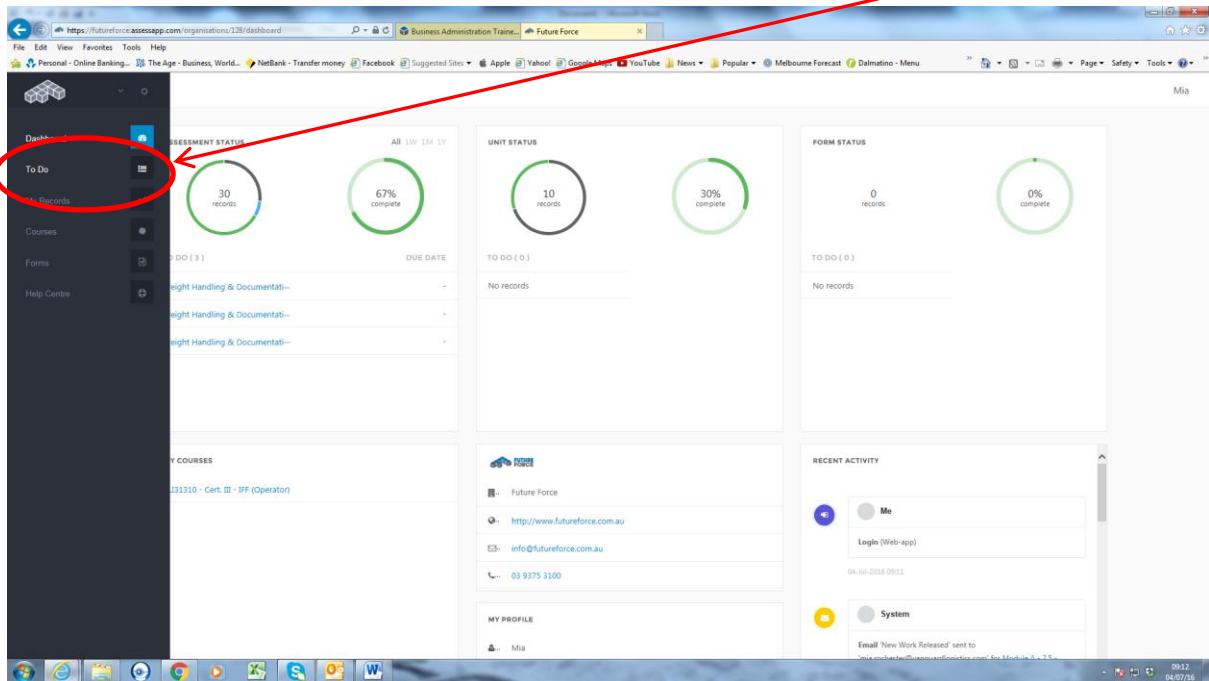
Click on the “Traineeships” page where you will find a direct link to the new Cloud Assess login page.



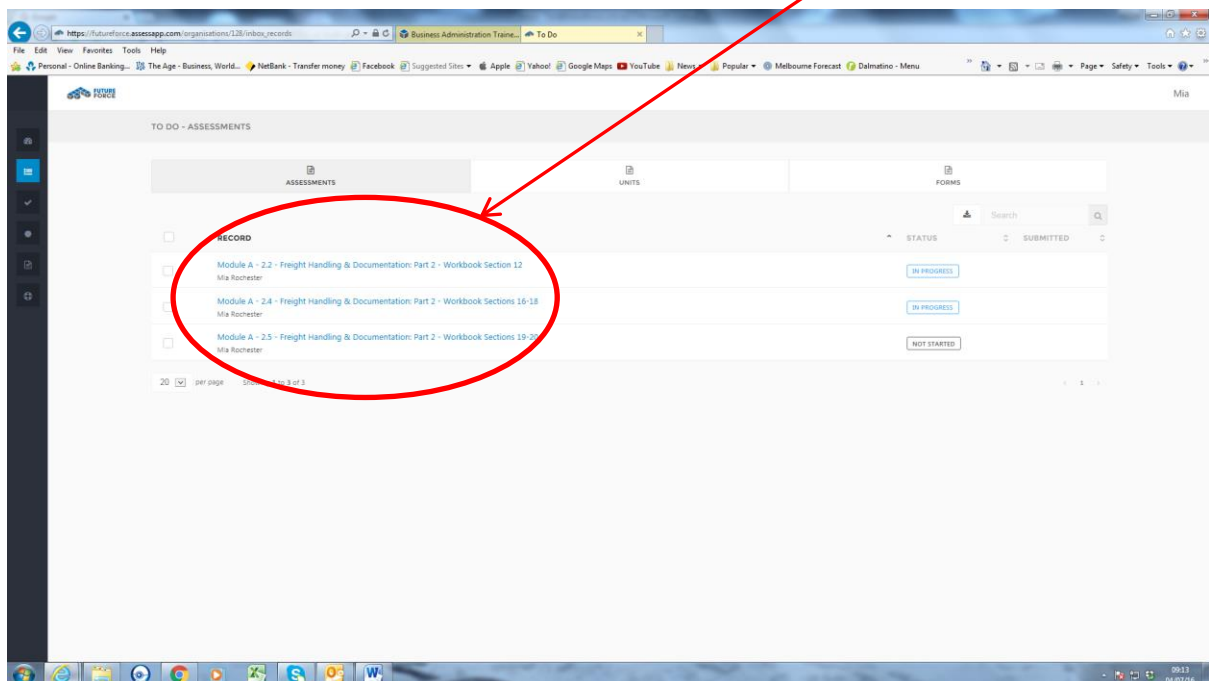
Step 2. Use your current/existing username and password to log-in, when the new dashboard below shall appear.



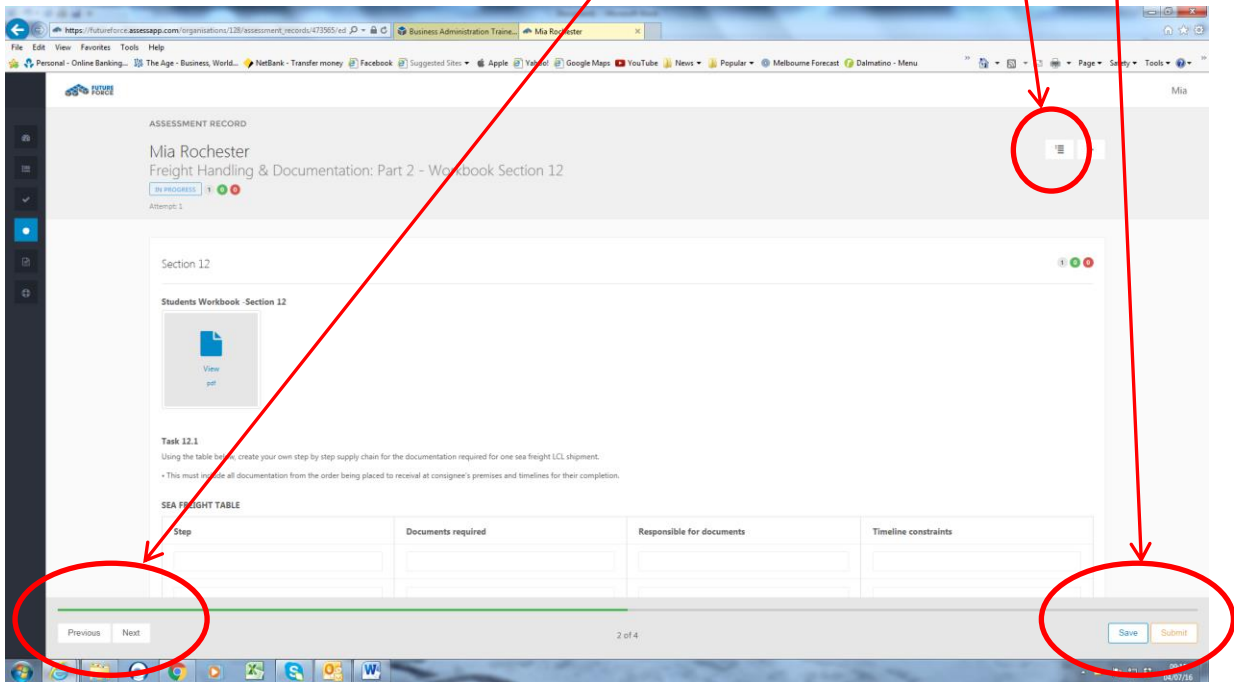
Step 3. Move your cursor to the menu on the left to reveal a list of options, including your “To Do” list, which is the replacement for your current “In Box”.



Step 4. Complete your work as you have done previously by clicking the unit you wish to commence/continue.



Step 5. Use the bottom menu to either move on to the next or previous section or to “Save” or “Submit” your work. Same rules apply regarding responding to questions and submission of work. You can access different sections or upload additional evidence by using the list button.



The screenshot displays the assessment interface for Mia Rochester. The top navigation bar includes a list button (three horizontal lines) circled in red. The main content area shows 'Section 12' with a 'Students Workbook - Section 12' document. Below this is 'Task 12.1' with instructions and a 'SEA FREIGHT TABLE' with columns for Step, Documents required, Responsible for documents, and Timeline constraints. The bottom navigation bar contains 'Previous', 'Next', 'Save', and 'Submit' buttons. Red circles and arrows highlight the list button in the top right, the 'Previous' and 'Next' buttons, and the 'Save' and 'Submit' buttons.

If you have any queries regarding the new system, please contact your trainer or any of the staff at Future Force.